



IBAIS University

ইবাইস ইউনিভার্সিটি

Date: November 12, 2019.

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Member:

ASSOCIATION OF COLLEGIATE BUSINESS
SCHOOLS AND PROGRAMS, KANSAS, USA

EUROPEAN UNIVERSITIES CONTINUING
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Notification

This is to notify that **Final Examinations** (Day & Evening) for **FALL-2019** Semester are scheduled to be held with effect from **December 5, 2019**. Students are advised to clear their dues before examination and collect Admit Cards from **Examination Office**.

Students will not be allowed to sit for the examination without Admit Card. It is also notified that **permission slip** will not be issued to any student.

Furthermore, students willing to sit for the Re-take examinations are advised to apply to the Controller of Examinations through Heads/Coordinators of their respective Departments immediately after publication of Examination Routine and collect their Re-take Admit Cards accordingly.

Students will not be allowed to keep mobile phones with them in the Examination Halls.

(Ekhlasur Rahman)

Controller of Examinations

Distribution:

1. Vice-Chancellor (Officiating)
2. Treasurer (Acting)
3. Registrar (Acting)
4. Departmental Heads/ Coordinators
5. Director (Finance/ Accounts)
6. Senior Deputy Director (PR)
7. Library in charge

For information and necessary action:

8. All Full-time Faculty Members/Part-time Guest Teachers
9. IT Department with a request to circulate the notice on University website
10. Notice Board, Building 1 & 2 .

Copy for Information only:

11. Chairman, BOT
12. Member, BOT and Director (**EAA & SW**)
13. Adviser-1&11, IBAIS University, Dhanmondi, Dhaka.